



Student Union Assembly (SUA), Office of the Commissioner of Academic Affairs

1156 High Street, Santa Cruz, CA 95064
Student Union Assembly 2nd floor, c/o Soar

January 12th, 2015

Dear Student Union Assembly,

Under My duties as Commissioner of Academic Affairs of the Student Union Assembly and Article III Section A Subsection 5 of the SUA Constitution, I present my December 2014 monthly report and evaluation to the Assembly. I will outline all of my events, logistical planning, activities and constructive criticism with areas of improvement in hopes of providing a detailed account in the month’s report.

Goals and projected timeline for the month of December between pay periods of December 1st – December 31st.

Tasks	Progress Dates/Timeline	Tentative Completion Deadline
Hold weekly office hours	12/2/14-	Ongoing
Meet and coordinate with fellow SUA officers	12/5/14-	Ongoing
Attend weekly SUA meetings	12/2/14-	Ongoing
Attend and Report at C4 Dinner	12/5/14	Completed
Meet with interns	12/8/14	Ongoing
Plan for and Execute Outreach event	12/2/14-12/13/14	Completed
Attend weekly CEP Meetings	12/3/14	Ongoing
Participate in SUA Advisor hiring process	12/4/14-	Ongoing

Completed projects, campaigns, events, tasks, or activities

- Not that many people have come to my office hours this past month. I had a couple drop ins from the people at Hillel who also happen to have office hours at the same time I do. There has been a routine meeting once a month with DoS office during this time and I hope they avoid scheduling during my office hours next quarter.



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- The office meetings have scarce this month due to everyone's busy schedules and conflicts with current actions.
- I participated throughout the month in the search committee for the new SUA Advisor position. I hope that we can find a person soon, this process seems a bit drawn out in my opinion.
- My office has been planning to hold an outreach event for students during the weekend before finals. We handed out coffee and testing supplies in front of S&E on the 13th of December. It was quite successful and we ran out of coffee really quick.
- The analysts for CEP are sending out a request to all faculty this grading period to see what would be different if they had a C- grade option. They will report back during next quarter on their findings.

December review and areas of improvements:

- The office is becoming more and more crowded lately with trash and recycling. I'm unsure as to what is trash or not on the office table and it is making the office space look trashy when holding interviews or other important meetings.
- The Assembly meetings this month have had a lot moments where we would talk in circles before coming together on a solution. There have been moments where the space has had a challenge with agreements such as challenge the idea the not person and one mic one diva. Hopefully as the year goes, the assembly will be experienced with using the agreements.
- Our officer meetings have been gaining traction these last four months. They work really well when everyone shows up and that was not always the case. As the year goes on and our schedules become more impacted, I can't stress enough the point that officers put these meetings as a high priority.

In summary, I provide this monthly report for December 2014, as stated as my duty as Commissioner or Academic Affairs of the Student Union Assembly. If any member of the student body has questions or would like me to expand on a certain area, feel free to contact me via email suacooa@ucsc.edu, or drop by during my office hours.

Respectfully,

Max Hufft
Commissioner of Academic Affairs
Student Union Assembly